

APPROVED JUN 28 1999

**TOWN OF ANTRIM
BOARD OF SELECTMEN'S MEETING MINUTES
June 21, 1999**

6:00 p.m. MEETING CALLED TO ORDER – Chairman Tim Seeger called the meeting to order at 6:00 p.m.

PRESENT: Chairman Tim Seeger, Selectmen Denise Dargie and Eric Tenney and Town Administrator Kelley Collins

6:00 p.m. MEET WITH POLICE CHIEF, BRIAN BROWN

Chairman Seeger spoke to Chief Brown about the restrooms at the bathroom being unlocked for the recent Memorial Day weekend. Chief Brown noted that he did get a key from the lockbox in the Selectmen's Office on Monday (May 31, 1999) and gave it to his babysitter to unlock the restrooms at the Town Beach. He noted that it was an exceedingly hot weekend and with the large crowd the beach drew he felt it was appropriate to have the restrooms available. Officer Giammarino logged the fact that he closed the restrooms that night at 2221 hours. Chief Brown unlocked the restrooms again on the morning of Tuesday (June 1) and again they were checked in the evening. There was some discussion regarding whether Parks & Recreation were notified. Chief Brown agreed that someone should have notified Parks & Recreation and he thought some attempt had been made at that. Further discussion took place regarding the fact that the Town Beach never opens until school gets out and that beach clean-up day is usually in the middle of June.

Public Safety Committee

Chief Brown made the Selectmen aware that the Public Safety Committee they set up to review like and like-sounding street names will meet sometime this week. The Committee decided to exclude the Road Agent, for the time being, since he is on vacation and the Highway Department has little to do with emergency response.

Bullet Proof Vest Program

The Chief has an opportunity to apply for a grant for ½ the price of a bulletproof vest(s). The Office found a grant that you apply for on-line for reimbursement of ½ of the expense of a bulletproof vest. The Chief needs to replace his this year and Ofc. Giammarino's next year.

Police Department Vacations

The Chief made the Selectmen aware that Officer Giammarino will be taking vacation the first two weeks of July and Officer Hautanen will be taking the last two weeks of July. In addition, the Chief may be having some minor foot surgery on July 2, 1999, but that should not disable him.

APPROVED JUN 28 1999

6:30 p.m. MEET WITH RECREATION COMMISSION REPRESENTATIVE, SAM HARDING, RECREATION COORDINATOR, SHELLY GARDNER AND POLICE CHIEF

Basketball Courts/Tennis Courts

Both Sam Harding and Shelly Gardner noted that they continue to experience some problems with the use of the tennis court by skateboarders/bicycles. They would like to re-introduce tennis and tennis lessons and would like the Police Chief to assist them in getting the word out that skateboarding will only be allowed on the basketball court and only when it is not in use for basketball. The Chief did not feel that this would pose a problem once the kids are made aware of the change.

Curfew

Sam Harding asked the Police Chief if there is a curfew. The Chief noted that all Town property is closed to the public at 9:00 p.m. Mr. Harding has received a couple of complaints regarding noise (loud music) at Memorial Park, after 9:00 p.m. The Police Chief made a note of this and also suggested that now that the warm weather is here, it could be the neighbors are hearing the music from the Rynborn.

Beach

All parties present discussed the advantages/disadvantages of either leaving the restrooms open at the beach or providing a port-a-potty at the beach. Chmn. Seeger noted that the port-a-potty seems a risk. Between the biological factors and the chemicals, he has been told by the Department of Environmental Services that should the unit be dragged in to the water it would in likelihood close the beach, to swimming, for the summer. The idea of leaving the restrooms unlocked after the lifeguards leave, from 5:00 – 9:00 p.m. seems the best way to provide a bathroom facility. There was some discussion on whether we run the risk of the restrooms being vandalized or used in an inappropriate manner. All present decided to leave the restrooms open with either the Recreation Coordinator and/or the Police Officer on duty locking them up around 9:00 p.m.

Mr. Harding noted that the raft has been repaired for another year. The Recreation Department will be approaching the Middle School to see if they would be interested in building a raft for their school shop project. Mr. Harding noted that Carter Procter was of great assistance with the repairs to the raft.

Playground

Mr. Harding asked if there is a curfew at the playground. Chief Brown noted that it is also 9:00 p.m., or any time there is a dance at the Town Gym.

Town Gym

The Recreation Coordinator, Shelly Gardner, asked about the trash barrels that are near the gym and line the playing fields. The School Custodian has told her that these are the responsibility of the Town. In addition, we continue to have issues with the cleanliness of the gym. There is also some discussion regarding the fact that the School District needs to come in and re-finish the gym floors but the Town needs to use the Town Gym as a

APPROVED JUN 28 1999

alternate location for rain dates for Antrim-in-the-Evening. The Selectmen would like the Town Administrator to discuss these issues, as well as, the general disrepair of the Gym with the School Superintendent.

Review and discuss rate of pay for lifeguards on July 4th holiday.

The Recreation Coordinator asked if lifeguards are eligible for holiday pay on the Fourth of July. The Town Administrator noted that the current policy only provides holiday pay for permanent part-time employees not seasonal part-time employees.

Youth Sports

Mr. Harding made the Board aware that the baseball season has just ended and they will be capping off the season with a bus trip to see a Nashua Pride baseball game Saturday evening.

Memorial Park

There was some discussion regarding the fact that the last of the Memorial Park Committee, Bob Allison, Brian Sawich and Pat Webber may be interested in having the Recreation Department play a more active role in the park. Some discussion took place regarding having an electrician come in and place an approved cover over the electrical box at Memorial Park. Sam Harding volunteered to contact an electrician who specializes in more industrial uses.

**7:20 – 8:10 p.m. MEET WITH ZONING BOARD OF ADJUSTMENT (ZBA)
CHAIR, TOM LAWLESS, PLANNING BOARD CHAIR, ED ROWEHL AND
CODE ENFORCEMENT OFFICER, ART STENBERG**

Chairman Tim Seeger opened the discussion by asking the parties present how their part of the landuse process works. The Planning Board (PB) Chairman, Ed Rowehl, gave a brief synopsis of preliminary reviews, etc. Chairman Seeger specifically wanted to know how a zoning issue (100' set back from season high water mark) wound up being heard and voted on by the planning board. According to the minutes of the May 11, 1999 Zoning Board of Adjustment (ZBA) meeting, the owner of this property, Mr. Thomas was advised to apply for a Variance. Normally, an application for Variance goes through the ZBA. According to the minutes of the June 3, 1999, the Planning Board, voted "...in this instance (to) accept the deck as proposed stating the deck shall not be any closer to the high water mark than the closest point of the building."

The Town Administrator is concerned that this action is not a legal variance and if the owners ever try to sell or mortgage the property a bank or realtor may be looking for a variance. The Code Enforcement Officer noted that set backs are always an issue on the water. Chmn. Seeger noted that since setbacks are a zoning requirement then any exception must be made in the form of either a Variance or a Special Exception through the Zoning Board, not by an informal vote of the Planning Board.

The ZBA Chairman, Tom Lawless, asked if there is a way to remedy this situation for the owner. The Town Administrator is not sure how. She believes it would be unfair to now ask the owner to come before the ZBA again, but she also notes that no abutter has ever

APPROVED JUN 28 1999

been notified (as in a variance) and there is no guarantee that the Zoning Board would approve this, although the Planning Board apparently did. The Selectmen would like the Town Administrator to discuss this issue with the Town's Attorney. In closing, Chmn. Seeger noted that he would like to see each board hear the cases that are under their jurisdiction only.

GENERAL BUSINESS

- **Review, discuss and award bid for Gregg Lake Dam repairs.**

The Selectmen reviewed the letter from their engineering firm, SFC, recommending that they award the bid to the low bidder, The Bolton Company. Chmn. Seeger made a motion to hire The Bolton Company to perform the necessary repairs to the Gregg Lake Dam. Selectman Dargie seconded. VOTE: 3-0

- **Review and discuss assessing services for 2000 and beyond.**

The Town Administrator made the Selectmen aware that due to changes and restructuring of the Department of Revenue Administrator, due to the new education funding, DRA will no longer be available to provide assessing services to the Town. The Selectmen asked the Town Administrator to draft specifications to send out to the State's list of certified NH assessors.

- **Review and discuss wetlands permit application for beach sand.**

The Town Administrator made the Selectmen aware that Michelle has completed the application for the Town. All that is left is mailing certified letters to the abutters and authorizing the Town Administrator to sign the application. The Board unanimously agreed to authorize the Town Administrator to sign and submit the wetlands application to replenish sand at the town beach.

- **Review and discuss property to be auctioned.**

The Town Administrator, upon the request of the Chairman, has researched the new statute that requires additional notice to owners regarding the sale of tax deeded property. Generally, the law requires that the owner (at the time of tax deed) be given notice that the Town intends to sell the tax deeded property and give them additional time to pay back taxes, interest and a penalty (15% of the assessed value). The Selectmen agreed to put the list provided by the Town Administrator out for sealed bid. The Board also set new minimum bids on two of the listed properties.

- **Review and discuss Antrim ambulance compliance issues.**

The Selectmen reviewed the letter drafted by the Town Administrator, as well as the memo provided to them from the Ambulance Captain, Patty Lovering. The Board signed the letter.

APPROVED JUN 28 1999

- **Review and discuss letter of support for the Grapevine.**

The Town Administrator prepared a letter of support, at the Grapevine's request, for the Selectmen's signatures. The Board reviewed and signed the letter.

- **Review and discuss letter of complaint from Mr. Peter Reis.**

The Selectmen generally reviewed Mr. Reis' letter and some background information from the Town Administrator. The original error appeared to be on the Mortgage Company's part not the Tax Collector's. Mr. Reis has since written to say he is in receipt of our letter of explanation and he appears to be satisfied.

- **Y2K status report.**

The Town Administrator made the Board aware that Michelle has been working quite diligently on the Y2K issue. Letters and reminder letters have been sent to all departments. The only department that has not responded is the Rescue Squad. We have not, as yet, heard anything from Bob Bethel, Civil Defense Director. The Selectmen think that the Board should meet with Captain Lovering and Assistant Fire Chief Bob Bethel sometime in July. In addition, the Town Administrator noted that we have received quite a few letters from vendors and the office is beginning their contingency planning for essential operations. The Town Administrator asked the Selectmen if they want to set up a Y2K committee or if they want the office to continue working in that capacity? The Board is satisfied with the progress to date.

- Review and accept the minutes of the June 7, 1999 Selectmen's meeting. Chairman Seeger made a motion to accept the minutes as printed.

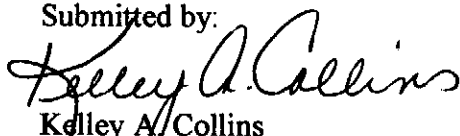
The Selectmen signed the following items:

(3) Warrant for Collection of Yield Taxes, (4) Abatements (2) MS 2 Report of Appropriations Actually Voted, (3) Intent to Cut, (1) Certification of Yield Taxes Assessed.

Adjournment

There being no further business to come before the Board, the meeting adjourned at 8:45 p.m.

Submitted by:


Kelley A. Collins
Town Administrator